



**NOTICE OF PUBLIC MEETING OF THE
ARIZONA STATE PARKS BOARD
EXECUTIVE DIRECTOR
HIRING SUBCOMMITTEE**

Notice is hereby given to Members of the Executive Director Hiring Subcommittee and the general public that there will be a Special Subcommittee meeting, to begin on **Thursday, December 22, 2011 at 1:30 p.m.** pursuant to A.R.S §38-431.02 and A.R.S. §41-511.01 et. seq. in the **Arizona State Parks Offices, Board Room**, located at **1300 W. Washington, Street, Phoenix, AZ 85007.**

The Subcommittee may elect to hold an Executive Session for any agenda item at any time during the meeting to discuss or consult with its legal counsel for legal advice on matters listed on this agenda pursuant to A.R.S. §38-431.03(A)(3). Items on the Agenda may be discussed out of order, unless they have been specifically noted to be set for a time certain.

AGENDA

(Agenda items may be taken in any order unless set for a time certain)

- A. CALL TO ORDER - ROLL CALL - Time Certain: 1:30 pm.**
- B. EXECUTIVE SESSION** - Upon a public majority vote, the Subcommittee may hold an Executive Session that is not open to the public for the following purposes:
 - 1. To discuss or consider employment, assignment, appointment, promotion, demotion, dismissal, salary, discipline or resignation of a public officer, appointee or employee of any public body to A.R.S. §38-431.03(A)(1). This is for the position of Executive Director.**
 - a. Discuss Interview Questions to Ask Candidates for the Executive Director Position**
- C. DISCUSSION/ACTION**
 - 1. Determination of interview questions for Executive Director position to recommend to the Arizona State Parks Board.**
 - 2. Discussion and approval of SurveyMonkey process and questions to assist in identifying attributes and/or important areas affecting Executive Director recruitment.**
 - 3. Review, discussion and approval of job announcement of Executive Director and posting by Arizona Department of Administration (ADOA).**
 - 4. Discussion of timeframe and major milestones in recruitment and hiring process.**
- D. ADJOURNMENT**

Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the acting ADA Coordinator, Nicole Armstrong-Best, (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

12/19/11 8:40 AM

William Sealzo, Subcommittee Chair